

**BYLAWS
OF
SANTA CLARITA SWIM LEAGUE**

Established October 29, 2007
(Revised June 19, 2013)
(Retyped May 8, 2014)

ARTICLE I: NAME

The name shall be SANTA CLARITA SWIM LEAGUE

ARTICLE II: PURPOSE

The purpose of the SANTA CLARITA SWIM LEAGUE is to provide an opportunity to acquire and improve swimming skills in a friendly competitive team environment. In addition, it should provide a healthy sense of competition among homeowners associations. The more basic purpose is to provide young people with the enjoyment and satisfaction of accomplishment that accompanies the athletic activity.

ARTICLE III: MEMBERSHIP

SECTION 1: Membership

Membership in the SANTA CLARITA SWIM LEAGUE shall consist of all Charter members. Charter members include Old Orchard I, Old Orchard II, Valencia Hills, and Valencia Summit Swim Teams.

Section 2: Qualification for additional team membership criteria:

- a. All teams must have a mandatory Homeowners Association (HOA) with NO external membership.
- b. Each team may draw membership from a maximum of 1100 homes. Families occupying residence as of roster due date are eligible for membership.
- c. Physical plant-pool facility large enough to host 250 swimmers and related spectators. Additionally, it must have adequate facilities to provide canteen services. Pool/plant must be inspected by the League Board prior to swim season.
- d. Minimum team size of 30 swimmers.
- e. Willingness and ability to comply with ALL league rules and bylaws.
- f. All new team membership is subject to 3 year probationary period. (11/3/08)

Section 3: Continued Membership

Continued Membership is contingent with current bylaws and rules. Violations can cause penalties, including but not limited to: loss of meet points, meet forfeitures, loss of all swum times, suspension or removal from the League.

SECTION 4: Registration

- a. An official roster must be submitted to the League Secretary by each team PRIOR TO THE FIRST MEET OF THE SEASON (per league rule #8). Failure to submit the roster by this date will constitute forfeiture of meets and all swum times until a roster has been submitted. (3/12/10)
- b. All children under legal guardianship AND residing in a member's home as of roster due date will be eligible. Proof of legal guardianship is required of non-parental guardians. No swimmers may be added to the roster after the official roster due date.
- c. All eligibility disputes will be resolved by the current League Board.
- d. All parents or legal guardians MUST sign a Release and Waiver of Liability Indemnity Agreement for each swimmer. Each team will be responsible for keeping the waivers for its team. Any team swimming at a Summit hosted meet must have the waiver forms "on-site" and in the team manager's possession during the meet. (1/20/11)

SECTION 5: Violations/Penalties

Violations/Penalties include but are not limited to the following:

- a. Swimming a non-registered swimmer-meet forfeiture and forfeiture of ALL swum times for the entire team. (3/12/10)
- b. Swimming below age group-no ribbon/points for the event of the violating team.
- c. Registering a swimmer from outside the homeowner's association-meet forfeiture and the forfeiture of ALL swum times for the entire team. (3/12/10)
- d. Foul and/or abusive language by swimmers, parents, coaches or team representatives- (witnessed by either 2 league representatives and /or meet referee) immediate removal of the offending party. Failure to leave the venue will result in the stopping of the meet until the offending party has left and sanctions against attending further meets that season. (3/12/10)
- e. Violation of relay rules-relay and time forfeiture. (3/12/10)
- f. No noisemakers or bull horns of any kind are to be allowed at any swim meet. (1/20/11)

SECTION 6: Duties of League Members

League Members shall agree to conduct themselves and act in accordance with the bylaws and rules of the SANTA CLARITA SWIM LEAGUE as established by the Board of Directors. Coaches, Stroke and Turn Judges and League Representatives must attend a League meeting prior to the first meet of the season for review of all swim league rules and regulations provided by the League Secretary.

ARTICLE IV: FEES, FINANCIAL SECTION AND FINANCIAL RECORDS

SECTION 1: Fees

League Fees shall be determined by the Board of Directors.

SECTION 2: Financial Section

Any additional operating costs will be approved and granted by the Board of Directors.

SECTION 3: Financial Records

The financial records of the league shall be subject to annual review by the league membership.

ARTICLE V: BOARD OF DIRECTORS

SECTION 1: Board of Directors

Each team must be represented by one member who will constitute the SANTA CLARITA SWIM LEAGUE Board of Directors. All members of the Board of Directors shall assume their duties on October 1st and serve until the installation of the Board of Directors of the succeeding year.

SECTION 2: Vacancy of the Board of Directors

If a vacancy occurs on the Board of Directors during the normal term of office, the vacant position shall be assumed by a designee of the representative team.

ARTICLE VI: RESPONSIBILITY OF OFFICERS

SECTION 1: Officers

Officers as elected by the Board of Directors shall be a Chairperson, Secretary and Treasurer.

SECTION 2: Duties

Chairperson- The Chairperson shall preside over all meetings of the League, appoint, coordinate and discharge all committees, preserve order and enforce the rules thereof. The Chairperson shall have power to call regular and special meetings of any committee whenever (in the Chairperson's judgment) a meeting is necessary. It is the Chairperson's responsibility to perform such duties as are usually delegated to Presidents. The Chairperson shall be an Ex-Office member of all committees of the League. It is the responsibility of the Chairperson to insure that the SANTA CLARITA SWIM LEAGUE Board of Directors is informed of events, changes and major disbursements in a timely manner.

Secretary-The Secretary shall keep a full and accurate record known as “minutes” of all General and Committee meetings. The Secretary shall maintain an up-to-date record of Bylaws, Articles of Incorporation, Rules and Code of Conduct, The Secretary will keep all permanent records of the League including official League Rosters. The Secretary shall be responsible for all correspondence as may be necessary. The Secretary shall keep a roll of each General Meeting. The Secretary shall perform the other duties directed by the Board of Directors in a timely manner.

Treasurer-The Treasurer shall receive, hold disbursement and be responsible for all League monies subject to the direction of the Board of Directors. All commitments of League funds for expenditures in excess of fifty dollars (\$50.00) are subject to Board of Directors approval. Recurring funds identified in regards to schedule and amount in the approved League budget may be dispersed by the treasurer without need of additional approval. The Treasurer will present a current financial statement to the Board of Directors at each regular scheduled meeting.

ARTICLE VII: BOARD OF DIRECTORS MEETINGS

SECTION 1: Regular Meetings

Regular meetings of the Board of Directors of the SANTA CLARITA SWIM LEAGUE shall be held as required. Location and time of these meetings will be advised by the Chairperson or Secretary.

SECTION 2: Special (Emergency) Meetings

Special (emergency) meetings of the Board of Directors may be held at any time, at a place and time designated by the Chairperson, or by any majority members of the Board of Directors provided reasonable notice of the time and place is given to the other members.

SECTION 3: Action without Formal Meeting

The Board of Directors is specifically empowered to conduct business that they otherwise may conduct without formal meeting by telephone or in such manner as may be appropriate provided such informal action may be taken only upon unanimous approval of each member of the Board of Directors. Every action taken informally by the Board of Directors shall be voted upon and ratified by the Board of Directors at the next regular meeting. Upon vote and ratification, the minutes shall reflect that such action was taken informally upon the unanimous vote of the Board of Directors.

SECTION 4: Quorum

A Quorum shall consist of a majority of the Board of Directors. A majority shall consist of greater than 50% of the Board of Directors members. If a majority is not reached the action being voted on becomes DEAD.

ARTICLE VIII: AMENDMENT OF BYLAWS

These Bylaws may be amended at any meeting of the Board of Directors BEFORE the month of May by a majority of the current Board of Directors.

ARTICLE IX: RULES OF ORDER

The general procedure of the meetings of the membership and the Board of Directors shall be in harmony with the principles set forth in these bylaws. Roberts Rules of Order, revised, shall be the final authority as to parliamentary procedure, insofar as they do not conflict with any provision of the Bylaws.

Approval of the Bylaws of the SANTA CLARITA SWIM LEAGUE

TEAM	REPRESENTATIVE	SIGNATURE
OOI	Laura Good	_____
OOII	Bryant McAnnally	_____
HILLS	Chris Collins	_____
SUMMIT	Mary Waage	_____

Date: _____